



## **PRIVACY ACT NOTICE STATEMENT**

**Authority:** 6 U.S.C. § 1140, 46 U.S.C. § 70105; 49 U.S.C. §§ 106, 114, 5103a, 40103(b)(3), 40113, 44903, 44935-44936, 44939, and 46105; the Implementing Recommendations of the 9/11 Commission Act of 2007, § 1520 (121 Stat. 444, Public Law 110-53, August 3, 2007); FAA Reauthorization Act of 2018, §1934(c) (132 Stat. 3186, Public Law 115-254, Oct 5, 2018), and Executive Order 9397 (November 22, 1943), as amended.

**Purpose:** The Department of Homeland Security (DHS) will use the information to conduct a security threat assessment. If applicable, your fingerprints and associated information will be provided to the Federal Bureau of Investigation (FBI) for the purpose of comparing your fingerprints to other fingerprints in the FBI's Next Generation Identification (NGI) system or its successor systems including civil, criminal, and latent fingerprint repositories. The FBI may retain your fingerprints and associated information in NGI after the completion of this application and, while retained, your fingerprints may continue to be compared against other fingerprints submitted to or retained by NGI. DHS will also transmit your fingerprints for enrollment into US-VISIT Automated Biometrics Identification System (IDENT).

DHS will also maintain a national, centralized revocation database of individuals who have had airport- or aircraft operator-issued identification media revoked for noncompliance with aviation security requirements. DHS has established a process to allow an individual whose name is mistakenly entered into the database to correct the record and have the individual's name expunged from the database. If an individual who is listed in the centralized database wishes to pursue expungement due to mistaken identity, the individual must send an email to TSA at [Aviation.workers@tsa.dhs.gov](mailto:Aviation.workers@tsa.dhs.gov).

**Routine Uses:** In addition to those disclosures generally permitted under 5 U.S.C. § 552a(b) of the Privacy Act, all or a portion of the records or information contained in this system may be disclosed outside DHS as a routine use pursuant to 5 U.S.C. § 552a(b)(3) including with third parties during the course of a security threat assessment, employment investigation, or adjudication of a waiver or appeal request to the extent necessary to obtain information pertinent to the assessment, investigation, or adjudication of your application or in accordance with the routine uses identified in the TSA system of records notice (SORN) DHS/TSA 002, Transportation Security Threat Assessment System. For as long as your fingerprints and associated information are retained in NGI, your information may be disclosed pursuant to your consent or without your consent as permitted by the Privacy Act of 1974 and all applicable Routine Uses as may be published at any time in the Federal Register, including the Routine Uses for the NGI system and the FBI's Blanket Routine Uses.

**Disclosure:** Pursuant to § 1934(c) of the FAA Reauthorization Act of 2018, TSA is required to collect your SSN on applications for Secure Identification Display Area (SIDA) credentials. For SIDA applications, failure to provide this information will result in denial of a credential. For other aviation credentials, although furnishing your SSN is voluntary, if you do not provide the information requested, DHS may be unable to complete your security threat assessment.

## **APPLICANT CERTIFICATION STATEMENT**

The information I have provided is true, complete, and correct to the best of my knowledge and belief and is provided in good faith. I understand that a knowing and willful false statement can be punished by fine or imprisonment or both (see section 1001 of the Title 18 of the United States Code).

I authorize the Social Security Administration to release my Social Security Number and full name to the Transportation Security Administration, Enrollments Services and Vetting Programs, Attention: Vetting Programs (TSA-10)/Aviation Worker Program, 6595 Springfield Center Drive, Springfield, VA 20598-6010.

I am the individual to whom the information applies and want this information released to verify that my SSN is correct. I know that if I make any representation that I know is false to obtain information from social security records, I could be punished by fine or imprisonment or both.

\_\_\_\_\_  
**Applicant Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Applicant Full Name & SSN (Print)**

\_\_\_\_\_  
**Date of Birth**

**Pg**

TSA APPROVAL BY: \_\_\_\_\_

## **Durango-La Plata County Airport AOA Badge Rules and Guidelines**

### **Aircraft Operations Areas (AOA) ID**

Never loan out your ID. **This ID is for you and you only.**

You are required to have AOA badge on you and present the ID when asked.

If you lose your ID report it to the airport as soon as possible. There will be a charge for a replacement ID.

Return the ID to the airport badge office located in the fire station when you no longer need access.

If your ID stops working or is broken bring the ID to the airport badge office.

The ID is the property of the airport and must be surrendered when asked by the appropriate person or entity.

### **Driving**

Aircraft always have the right of way

Always stop and wait at automatic vehicle access gates, vehicle operators entering or exiting an automatic vehicle gate are required to wait within the area of the gate to ensure the gate fully closes and there is no unauthorized access before departing.

Speed limit is 15 on the ramp.

Always stay in the non-movement area, GA Ramps. Never drive or walk into the SIDA areas.

Do not track mud or other debris on the ramp.

### **Challenging**

If you see something or someone unusual and you feel safe; go and challenge that person(s). Ask politely for their AOA ID, and inquire about what they are doing. If the person can produce an airport issued ID, and their actions appear genuine, no further questioning is required.

If the person can not produce a valid airport issued AOA ID or is not under the escort of someone who has an AOA ID, ask them to come with you and escort them to a public part of the airport (i.e. outside the fence) and contact the Airport Security Coordinator.

If the person refuses to cooperate or is otherwise determined to pose a risk to the security of the airport, call 911 then contact the Airport Security Coordinator. If you feel a challenge could result in you being harmed. Do not challenge them. Call 911.

### **Other**

If you escort someone into the AOA you are responsible for their behavior and actions. Keep all non-badged individuals within ear and eyesight at all times.

Do not tamper with or disable any security feature(s). If you find a security feature is not working contact airport operations.

Do not disclose sensitive security information. This includes codes, combinations, security vulnerabilities, or attempted acts against civil aviation. Refer all requests for this type of information to the airport administration office.

**New & Renew badge; \$25.00, Replacement of damaged badge \$25.00**

**There will be a 1st time fee of \$75.00 for replacing a lost or stolen card, 2nd time \$100.00, 3rd time \$100.00.**

**Charge to employer if ID is not returned \$200.00**

**Failure to obey these rules will result in the revocation of your AOA badge privileges. You may be subject to fines and penalties.**

I agree to follow the rules and regulations listed above. I know that if I do not I will have my AOA privileges revoked, and subject to civil fines, and or criminal charges.

Print Name: \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

If you have any questions contact the Airport Security Office 970-382-6053 or at 970-759-4342

**ASC Dennis Ray: 970-764-5831**

**Operation Cell #: 970-759-4342**

**Airport Administration: 970-382-6050**

# **Durango-La Plata County Airport AOA Badge Rules and Guidelines**

## **APPLICANT COPY**

### **Aircraft Operations Areas (AOA) ID**

Never loan out your ID. **This ID is for you and you only.**

You are required to have AOA badge on you and present the ID when asked.

If you lose your ID report it to the airport as soon as possible. There will be a charge for a replacement ID.

Return the ID to the airport badge office located in the fire station when you no longer need access.

If your ID stops working or is broken bring the ID to the airport badge office.

The ID is the property of the airport and must be surrendered when asked by the appropriate person or entity.

### **Driving**

Aircraft and emergency equipment always have the right of way

Each vehicle entering an access point must use their Airport ID to gain entry. If the vehicle operator does not have an Airport ID they must be under escort.

Always stop and wait at automatic vehicle access gates, vehicle operators entering or exiting an automatic vehicle gate are required to wait within the area of the gate to ensure the gate fully closes and there is no unauthorized access before departing.

Speed limit is 15 on the ramp.

Always stay in the non-movement area, GA Ramps. Never drive or walk into the SIDA areas.

Do not track mud or other debris on the ramp.

### **Challenging**

If you see something or someone unusual and you feel safe; go and challenge that person(s). Ask politely for their AOA ID, and inquire about what they are doing. If the person can produce an airport issued ID, and their actions appear genuine, no further questioning is required.

If the person can not produce a valid airport issued AOA ID or is not under the escort of someone who has and AOA ID, ask them to come with you and escort them to a public part of the airport (ie outside the fence) and contact the Airport Security Coordinator.

If the person refuses to cooperate or is otherwise determined to pose a risk to the security of the airport, call 911 then contact the Airport Security Coordinator. If you feel a challenge could result in you being harmed. Do not challenge them. Call 911.

### **Other**

If you escort someone in to the AOA you are responsible for their behavior and actions. Keep all non-badged individuals within ear and eye sight at all times.

Do not tamper with or disable any security feature(s). If you find a security feature is not working contact airport operations.

Do not disclose sensitive security information. This includes codes, combinations, security vulnerabilities, or attempted acts against civil aviation. Refer all requests for this type of information to the airport administration office.

**New & Renew badge; \$25.00, Replacement of damaged badge \$25.00**

**There will be a 1st time fee of \$75.00 for replacing a lost or stolen card, 2nd time \$100.00, 3rd time \$100.00.**

**Charge to employer if ID is not returned \$200.00**

**Failure to obey these rules will result in the revocation of your AOA badge privileges. You may be subject to fines and penalties.**

If you have any questions contact the airport security office.

**Airport Admin 970-382-6051 Airport Security Office 970-382-6053 or 970-759-4342**