

# PHOTOVOLTAIC SOLAR PERMIT APPLICATION

## OVERVIEW

Photovoltaic solar arrays are an allowed use in all city residential zones per section 3-5-2-6 of the LUDC, provided height and setback requirements are met. In commercial and mixed-use zones, PV arrays are considered an accessory use and also must comply with maximum height and setback restrictions per section 3-5-3-2 of the LUDC. Additionally, PV arrays in commercial, mixed use, and multifamily zones must be approved by the Durango Fire Protection District, who will also require an inspection upon completion of the project. Installations in areas of the City that are zoned as a planned development or have an Owner's Association may be required to go through a design review process or receive HOA approval prior to submitting this application. Solar permits are issued to ensure compliance with the above standards, and must be obtained prior to submitting a net metering application to La Plata Electric Association. The issuance of this PV Solar Permit from the City of Durango DOES NOT guarantee approval from LPEA.

## REQUIRED SUBMITTAL MATERIALS

**Your application cannot be processed without the following information:**

1. A completed, signed application.
2. \$20 application fee.
3. A site plan or aerial photos showing exact locations of the proposed arrays and connections to the electrical grid. For commercial or multifamily installs, a detailed roof plan will be required. The site plan should be scaled or include measurements.
4. Building elevations or pictures showing the proposed location of arrays in relation to the building. Elevations should be scaled or include measurements.
5. Manufacturer's specifications for the proposed photovoltaic system.
6. For commercial, mixed use, and multi-family proposals, proof of submittal to the Durango Fire Protection District is required.
7. Proof of design review or owner's association approval, if applicable.

## CONTACT & PROPERTY INFORMATION

**PROJECT ADDRESS:** \_\_\_\_\_

**APPLICANT/CONTRACTOR:** \_\_\_\_\_ **BUSINESS LICENSE:** \_\_\_\_\_

**PHONE:** \_\_\_\_\_ **E-MAIL:** \_\_\_\_\_

**PROPERTY OWNER:** \_\_\_\_\_

**OWNER ADDRESS:** \_\_\_\_\_

**OWNER PHONE:** \_\_\_\_\_ **EMAIL:** \_\_\_\_\_

**PROJECT TYPE:** RESIDENTIAL  COMMERCIAL/MIXED USE  MULTIFAMILY

**PROPERTY ZONING:** \_\_\_\_\_ **SUBDIVISION:** \_\_\_\_\_

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## PROPOSED PV ARRAY INFORMATION

Array Location (Roof or ground mount)	Dimensions (Length x Width)	Sq. Feet	Height (ground to top of array)
<b>TOTAL SQ. FOOTAGE</b>			

## ACKNOWLEDGMENT AND AUTHORIZATION

The undersigned authorizes the Community Development Department to proceed with processing this application under the requirements of the City of Durango Land Use and Development Code (LUDC). The undersigned acknowledges that the photovoltaic solar array described above shall not be placed or erected prior to the issuance of this permit.

**Applicant:** \_\_\_\_\_ **Date:** \_\_\_\_\_

## DEPARTMENT USE ONLY

Application/Fee Received By: \_\_\_\_\_ Date: \_\_\_\_\_ Receipt #: \_\_\_\_\_

Zoning: \_\_\_\_\_ Maximum Height: \_\_\_\_\_ Setback: \_\_\_\_\_

Has the project recieved DFPD approval?  Yes  No  N/A

Are any modifications required?  Yes  No

If yes, what? \_\_\_\_\_

\_\_\_\_\_

Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

***I hereby authorize the issuance of a permit for the proposed PV solar array, subject to any modifications listed above. This authorization is good for a period of 1 year, and does not guarantee approval from LPEA.***

\_\_\_\_\_ Authorizing Staff Member \_\_\_\_\_ Date

Permit Number: \_\_\_\_\_