

## Durango Community Recreation Center **Community Art Display Guidelines**

The Durango Community Recreation Center would like to invite artists of all mediums to display artwork in the eastern wing of the Durango Community Recreation Center.

**The Durango Community Recreation Center is not set up to coordinate retail sales of artwork and cannot post prices for work on display. Each artist is responsible for his or her own sales and transactions. This includes arrangements for sold artwork delivery.** Interested parties will be told to contact the artist directly by the listed phone number or email next to artwork, on the artist bio, and/or business cards that are provided. The Durango Community Recreation Center and its employees **are not responsible for art-related matters or the art pieces on display in the Recreation Center.**

The community wing hallway is set up to display up to 28 pieces of 2D artwork only, no 3D artwork. There is a total of 22 wires, so smaller items can be doubled up vertically on a single wire. At time of artwork drop off, agreed upon by the artist and the Recreation Center staff, all pieces must be framed and ready to hang. A Recreation Center representative will be available to assist in hanging on this initial installment. You may replace pieces, adjust the height after this date, but the wires will not be moved after initial meeting. Please notify the Recreation Center if any artwork is to be removed prior to the end of the display month.

All applications will be reviewed on a first come, first serve basis. The Durango Community Recreation Center reserves the right to reject applications if they do not reflect a subject matter that is conducive to display on City property that is frequented by young children and families. After review, a Durango Community Recreation staff person will contact the artist regarding acceptance. A timeline will be discussed, and arrangements will be made for art work drop off and hanging.

**Artwork Requirements** – Artwork must be pre-approved by John Robinette, 375-7323 or John.Robinette@durangogov.org, prior to application acceptance to confirm that the artwork meets subject matter, hanging and display requirements. Artwork must be framed, unless the style of the artwork is not conducive to being framed. Special circumstances for unframed artwork must be approved in advance.

**Repeat Hanging Requirements** – Artists are limited to one month **every other year**. If an artist chooses to display their artwork more than once, they must submit a new application. **If the artist is accepted, the artwork must be 75% new material from the previous showing.** For special consideration or questions, please contact John Robinette.

**Bio/Business Cards** – A space will be provided for hanging a board highlighting the artist's background, education and experience, which can also include an artist's statement. This space is also provided for a business card display and any other promotional material provided by the artist.

**I.D. labels** – The artist is responsible for any labels or tags for each piece, listing name of artwork, artist, media and contact information. Labels should not damage the surface of the wall and be removable (no pins or nails).

**Artwork Pick Up** – A specified time will be set by the artist and the Recreation Center staff to pick up artwork. All artwork must be picked up at this time, no exceptions. The City of Durango reserves the right to require an early pickup of the artwork.

If you have any questions regarding a possible display, type of artwork to be considered, examples of any required materials for display, or general concerns, please do not hesitate to call John Robinette at 375-7323.

## Durango Parks and Recreation Art Application Form

Please complete the following application and return it to the:  
Durango Community Recreation Center  
Attention: John Robinette  
2700 Main Avenue, Durango, CO 81301

Name:	<input type="text"/>		
Phone:	<input type="text"/>	Email:	<input type="text"/>
Street Address:	<input type="text"/>		
City:	<input type="text"/>	State:	<input type="text"/>
Media to be Displayed:	<input type="text"/>		

Describe Your Work Below:

Month You are Requesting? First Choice:  Second Choice:

### Waiver

**In consideration of your acceptance of this application, I hereby, waive and release any and all rights and claims for damages I may have against the City of Durango and its representatives, employees, successors for any and all damages, including theft that may be inflicted while artwork is on display at the Durango Community Recreation Center.**

**By typing or signing your name below, you agree to the above waiver and the Art Display Guidelines.**

Artist Signature:  Date:

### Office Use Only

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Date:	<input type="text"/>	Month to Show:	<input type="text"/>
Put up:	<input type="text"/>	Take down:	<input type="text"/>