

**Parks and Recreation Advisory Board
Capital Improvement Program (CIP)
2016 Review and Approval Process**

January

- Overview of the proposed budget process with the Board at the January 13, 2016 meeting

February

- Budget Study Session (special meeting, separate from regular Board Meeting) on February 29, 2016 at 5 p.m. at the Recreation Center
- Board overview of list of proposed capital projects, status report and general priorities
- Following Study Session, Board members individually rank capital projects by funding source (high to low) on a form provided by staff and submit to staff before the end of the month

March

- Press release to the public to attend and provide comments on 2016-2020 Parks and Recreation Department Strategic Plan and project priorities
- Review combined Board priorities data
- Review Draft 2016-2020 Parks and Recreation Department Strategic Plan
- March 9, 2015 Board Meeting at 5 p.m. at the Durango Public Library

April

- Board adoption of 2016-2020 Parks and Recreation Department Strategic Plan at the April 13, 2016 Board Meeting at the Recreation Center
- Staff prepares proposed 2017 CIP budget for submittal the City Manager in May

Summer/Fall

- Board review of the proposed 2017 CIP Budget and make a recommendation to the City Council