

Durango Community Recreation Center **Community Art Display Guidelines**

The Durango Community Recreation Center would like to invite artists of all mediums to display artwork in the eastern wing of the Durango Community Recreation Center.

The Durango Community Recreation Center is not set up to coordinate retail sales of artwork and cannot post prices for work on display. Each artist is responsible for his or her own sales and transactions. This includes arrangements for sold artwork delivery. Interested parties will be told to contact the artist directly via the phone number or email listed on your artist bio and business cards provided. The Durango Community Recreation Center and its employees are not responsible for art-related matters or the art pieces on display in the Recreation Center.

The community wing hallway is set up to display 6-12 pieces of 2D artwork only, no 3D artwork. At time of artwork drop off, agreed upon by the artist and the Recreation Center staff, all pieces must be framed and ready to hang. A Recreation Center representative will be available to assist in hanging. All pieces must remain in the Community Wing Hall for the duration of the agreed upon display dates.

All applications will be reviewed on a first come, first serve basis. The Durango Community Recreation Center reserves the right to reject applications if they do not reflect a subject matter that is conducive to display on City property that is frequented by young children and families. After review, a Durango Community Recreation staff person will contact the artist regarding acceptance. At time of acceptance, a timeline will be discussed and arrangements will be made for art work drop off and hanging.

Artwork Requirements - Artwork must be pre-approved by Joanne Gantt ([375-7320](tel:375-7320) or Joanne.Gantt@durangogov.org) prior to application acceptance in order to confirm that the artwork meets subject matter, hanging and display requirements. Artwork must be framed, unless the style of the artwork is not conducive to being framed. Special circumstances for unframed artwork must be approved by Joanne Gantt in advance.

Repeat Hanging Requirements – Artists are limited to one month per year. If an artist chooses to display their artwork more than once, they must submit a new application annually. **If the artist is accepted, the artwork must be 75% new material than the previous years' displayed artwork.** For special consideration or questions, please contact Joanne Gantt.

Bio/Business Cards – A space will be provided for hanging a board highlighting the artist's background, education and experience, which can also include an artist's statement. This space is also provided for a business card display and any other promotional material provided by the artist.

I.D. labels – The artist is responsible for any labels or tags for each piece. These labels usually state the medium, dimensions, and the title of the piece. Labels are usually on white foam core or clear labels to stick on the wall. Labels should not damage the surface of the wall and be removable (no pins or nails).

Artwork Pick Up – A specified time will be set by the artist and the Recreation Center staff to pick up artwork. All artwork must be picked up at this time, no exceptions. The City of Durango reserves the right to require an early pickup of the artwork.

If you have any questions regarding a possible display, type of artwork to be considered, examples of any required materials for display, or general concerns, please do not hesitate to call Joanne Gantt at 375-7320.